AUGUST 3, 2021 LARAMIE, WYOMING

## REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.

The August 3, 2021 Regular Meeting was called to order at 9:31 a.m. by Chairperson Gosar. Commissioners Richardson and Ibarra present.

2. Pledge of Allegiance.

3. Public Hearing.

Windmill Acres Subdivision SD-05-21 Preliminary and Final Plats

Various comments were heard in support and opposition of the proposed preliminary and final plats.

MOTION by Richardson to CLOSE the Public Hearing at 10:22 a.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

4. Comments from the public.

MOTION by Ibarra to CLOSE the Public Comment at 10:23 a.m.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

5. **Disclosures.** None.

6. Consideration of changes on the agenda.

Please remove item number 17; Present for **APPROVAL**, Contract between the Albany County Sheriff's Office and CORR Health for Inmate Medical Services at the Albany County Detention Center beginning September 1, 2021 and ending September 1, 2025.

7. Approval of Consent Agenda.

MOTION by Richardson to APPROVE the Consent Agenda as presented.

## **CONSENT AGENDA**

7a. Minutes of the Special and Regular Meetings of the Board.

Action: that the Board APPROVES the July 13, 2021, MINUTES of the Special Meeting and the July 20, 2021, Regular Meeting of the Board.

7b. Minutes of Pilot Hill, Inc.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 15, 2021, and the May 20, 2021, MINUTES of Pilot Hill, Inc.

7c. Minutes and Agendas of the Albany County Fire District #1.

Action: that the Board ACKNOWLEDGES RECEIPT of the May 11, 2021, May 19, 2021, and the June 16, 2021, AMENDED MINUTES and the June 18, 2021, AMENDED SPECIAL MEETING MINUTES and the July 12, 2021, SPECIAL MEETING MINUTES and the July 21, 2021, AGENDA of the Albany County Fire District #1.

7d. Agenda and Proposed FY 22 Budget of the Albany County Public Library Board of Directors.

Action: that the Board ACKNOWLEDGES RECEIPT of the July 19, 2021, AGENDA and the PROPOSED

FY 22 BUDGET of the Albany County Public Library Board of Directors.

7e. Minutes and Proposed FY 22 Budget of the South Knoll Road Improvement District.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 21, 2021, MINUTES and the PROPOSED FY 22 BUDGET of the South Knoll Road Improvement District.

7f. Minutes and FY 2021-2022 Final Budget of the Nine Mile Water and Sewer District.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 9, 2021, MINUTES and the FY 2021-2022 FINAL BUDGET of the Nine Mile Water and Sewer District.

7g. Minutes of the Seven Mile Water and Sewer District.

Action: that the Board ACKNOWLEDGES RECEIPT of the July 13, 2021, MINUTES of the Seven Mile Water and Sewer District.

7h. Minutes, Agenda, Budget vs. Actuals and Advertising/Grants Transaction Report of the Albany County Tourism Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 21, 2021, MINUTES; July 19, 2021, AGENDA; BUDGET vs. ACTUALS for FISCAL YEAR 2021-2022; P&L from July 2021 thru June 2022 and ADVERTISING/GRANTS TRANSACTION REPORT for June 2021 of the Albany County Tourism Board.

7i. Minutes and FY 2021-2022 Final Budget of the Laramie Rivers Conservation District.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 21, 2021and the May 20, 2021, MINUTES and FY 2021-2022 FINAL BUDGET of the Laramie Rivers Conservation District.

7j. Minutes and Agenda of the Sherman Hill Road Improvement and Service District.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 1, 2021, MINUTES and the July 6, 2021, AGENDA for the Sherman Hill Road Improvement and Service District.

7k. Petition for Review, Notice of Compliance and Notice of Assignment of Judge Pursuant to WYO. Stat. Ann.16-3-114 for Case #2021-CV-0035546, Mary L. Ivanoff, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent.

Action: that the Board ACKNOWLEDGES RECEIPT of the Petition for Review of Adverse Action of County Commissioners Notice of Compliance and Notice of Assignment of Judge Pursuant to WYO. Stat. ANN.16-3-114 for Case #2021-CV-0035546, Mary L. Ivanoff, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent.

71. Albany County Detention Center Monthly Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY REPORT from Aaron Appelhans, Sheriff.

7m. Albany County Road Fund Account-Annual Report from July 1, 2020-June 30, 2021.

Action: that the Board ACKNOWLEDGES RECIEPT of the Albany County Road Fund Account-Annual Report from July 1, 2020, through June 30, 2021.

- 7n. Albany County School District #1 Fiscal Year 2021-2022 Budget and Request for Mill Levies.

  Action: that the Board ACKNOWLEDGES RECEIPT of Albany County School District #1 Fiscal Year 2021-2022 BUDGET and REQUEST for Mill Levies.
- 70. Centennial Water and Sewer District FY 2021-2022 Final Budget.

Action: that the Board ACKNOWLEDGES RECEIPT of FY 2021-2022 FINAL BUDGET for the Centennial Water and Sewer District.

7p. Albany County Fire District #1 FY 2021-2022 Final Budget.

Action: that the Board ACKNOWLEDGES RECEIPT of FY 2021-2022 FINAL BUDGET for the Albany County Fire District #1.

7q. Laramie Valley Municipal Irrigation District 2021 Assessment Roll.

Action: that the Board ACKNOWLEDGES RECEIPT of the 2021 ASSESSMENT ROLL for the Laramie Valley Municipal Irrigation District.

7r. FY 2021-2022 Final Budget for the Valley View Drive Community Improvement and Service District.

Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2021-2022 FINAL BUDGET for the Valley View Drive Community Improvement and Service District.

7s. 2022 Assessment Roll from Pioneer Canal-Lake Hattie Irrigation District.

Action: that the Board AKNOWLEDGES RECEIPT of the 2022 ASSESSMENT ROLL from Pioneer Canal-Lake Hattie Irrigation District.

7t. ACH payment to the Internal Revenue Service regarding federal tax payment.

Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for July 2021.

7u. FY 2021-2022 Proposed and Final Budget of Laramie Regional Airport Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2021-2022 PROPOSED and FINAL BUDGET of the Laramie Regional Airport Board.

7v. FY 2021-2022 Final Budget for Pope Springs Community Special Road District.

Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2021-2022 Final Budget for Pope Springs Community Special Road District.

- 7w. Minutes and Financials of the Valley View Drive Community Improvement & Service District.

  Action: that the Board ACKNOWLEDGES RECEIPT of the July 18, 2021, Minutes and Financials of the Valley View Drive Community Improvement & Service District.
- 7x. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

7y. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Pete Gosar (42); Wyoming County Commissioners Association; Wyoming Department of Transportation (5); Erin Stoesz; Natalia Johnson (3); Sue Ibarra (27); Government Technology; Terri Johnston; Mitch Edwards; Amanda MacDonald; Cheryl Hageman; Laramie Chamber Business Alliance; Bob Decker; Shay Howlin; F. Mikel Carmon; Gene Roban; Madeline Dalrymple; Matt Nagy; Nora Ivers; Phyllis Roseberry; Taylor Norton; Wyoming Business Council; Zach Isler; Cory Scimeca; Jennifer Curran; FCW; Wheatland Rural Electric News; Oliver Ames (2); John Essley; and Wyoming Business Council.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

## **REGULAR AGENDA**

8. Application for Catering Permit for Cavalryman Steakhouse for a Wedding Ceremony and Reception at Bow Fiddle Ranch, 84 Bow Fiddle Ranch Road, Laramie, WY 82070 on August 7, 2021, from 4:00 p.m. to 12:00 a.m.

MOTION by Ibarra to APPROVE Application for Catering Permit for Cavalryman Steakhouse for a Wedding Ceremony and Reception at Bow Fiddle Ranch, 84 Bow Fiddle Ranch Road, Laramie, WY 82070 on August 7, 2021, from 4:00 p.m. to 12:00 a.m.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

9. Application for Catering Permit for WyColo for a WyCo VFD Annual Chili Cookoff & Fundraiser at WyColo Lodge, LLC, 3987 Wyoming State Highway 230, Laramie, WY 82070 on August 14, 2021, from 7:00 a.m. to 7:00 p.m.

MOTION by Richardson to APPROVE Catering Permit for WyColo for a WyCo VFD Annual Chili Cookoff & Fundraiser at WyColo Lodge, LLC, 3987 Wyoming State Highway 230, Laramie, WY 82070 on August 14, 2021, from 7:00 a.m. to 7:00 p.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

10. Windmill Acres Subdivision Application SD-01-21 Preliminary and Final Plats, and a Subdivision Permit.

MOTION by Richardson to APPROVE the Windmill Acres Subdivision Application SD-01-21 Preliminary and Final Plats, and a Subdivision Permit incorporating the Findings of Fact and Conclusions of Law as listed in the Staff Report.

Commissioner Richardson WITHDREW the MOTION to APPROVE the Windmill Acres Subdivision Application SD-01-21 Preliminary and Final Plats, and a Subdivision Permit incorporating the Findings of Fact and Conclusions of Law as listed in the Staff Report.

MOTION by Ibarra to TABLE the Windmill Acres Subdivision Application SD-01-21 Preliminary and Final Plats, and a Subdivision Permit to gather more information regarding legal access.

Roll call showed Ibarra, Richardson and Gosar. Ave. MOTION CARRIED.

11. Discuss Proposed Amendments to the Albany County Zoning Resolution Aquifer Protection Overlay Zone Regulations.

Commissioner Ibarra will get the updated changes to David Gertsch. Once the changes have been made this will be brought back to the August 17, 2021 meeting.

12. Letter of Resignation from Daniel U. McGregor, Director from the 7 Mile Water & Sewer District.

MOTION by Richardson to AKNOWLEDGE RECEIPT of the Letter of Resignation from Daniel U. McGregor, Director from the 7 Mile Water & Sewer District.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

13. Updates to Sheriff's Drug Testing Policy.

Christina Lewis, HR Director informed the board that the Sheriff's Office will now include all employees (sworn and civilian) in the random drug screening policy. There is not change to the handbook and all employees have been notified that now they are in the pool of employees that will be randomly screened.

14. Contract between the Board of Commissioners of the County of Albany County, by and through the Albany County Commissioners and Albany County Branch of Big Brothers Big Sisters for Diversion Services in the amount of \$42,489.00 to provide diversion services to at-

risk youth prior to involvement in Juvenile Court through the creation of a Diversion Program.

MOTION by Ibarra to APPROVE Contract between the Board of Commissioners of the County of Albany County, by and through the Albany County Commissioners and Albany County Branch of Big Brothers Big Sisters for Diversion Services in the amount of \$42,489.00 to provide diversion services to at-risk youth prior to involvement in Juvenile Court through the creation of a Diversion Program.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

15. Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services and reporting activities as required under the Emergency Insect Management Program Grant.

MOTION by Richardson to APPROVE Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services and reporting activities as required under the Emergency Insect Management Program Grant.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

16. Temporary Contract between the Albany County Sheriff's Office, and Tracey Causey to maintain current Medical Services at the Albany County Detention Center beginning August 1, 2021 and ending September 1, 2021.

MOTION by Ibarra to APPROVE Temporary Contract between the Albany County Sheriff's Office, and Tracey Causey to maintain current Medical Services at the Albany County Detention Center beginning August 1, 2021 and ending September 1, 2021.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

- 17. Present for **APPROVAL**, Contract between the Albany County Sheriff's Office and CORR Health for Inmate Medical Services at the Albany County Detention Center beginning September 1, 2021 and ending September 1, 2025. **REMOVED**
- 18. Request \$100,000.00 for the Laramie Regional Airport with funding to come from the Albany County Economic Development Fund.

MOTION by Richardson to APPROVE the Request of \$100,000.00 for the Laramie Regional Airport with funding to come from the Albany County Economic Development Fund.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

19. The July 27, 2021, letter from Albany County Emergency Management Coordinator, Blake Halsey, to provide 90-day notice to terminate EMA's lease of office space at 2020 Grand Avenue, Suite 421.

MOTION by Ibarra to APPROVE the RATIFICATION of the July 27, 2021, letter from Albany County Emergency Management Coordinator, Blake Halsey, to provide 90-day notice to terminate EMA's lease of office space at 2020 Grand Avenue, Suite 421.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

20. Memorandum of Understanding Between the County of Albany, Wyoming, and the City of Laramie, Wyoming for Technical Update of the Casper Aquifer Protection Plan and Review of Aquifer Protection measures.

MOTION by Ibarra to APPROVE Memorandum of Understanding Between the County of Albany, Wyoming, and the City of Laramie, Wyoming for Technical Update of the Casper Aquifer Protection Plan and Review of Aquifer Protection measures.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

21. Contract between the Board of Commissioners of the County of Albany, Wyoming, and the Albany County Branch of Big Brothers Big Sisters for Aftercare Support for IJTP Participants in the amount not to exceed \$5,000.00 annually.

MOTION by Ibarra to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming, and the Albany County Branch of Big Brothers Big Sisters for Aftercare Support for IJTP Participants in the amount not to exceed \$5,000.00 annually.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

22. Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County and Prosecuting Attorney's Office and Greater Wyoming Big Brothers Big Sisters for Juvenile Prevention and Diversion Services from July 1, 2021, through June 30, 2022, in an amount not to exceed \$31,000.00.

MOTION by Ibarra to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County and Prosecuting Attorney's Office and Greater Wyoming Big Brothers Big Sisters for Juvenile Prevention and Diversion Services from July 1, 2021, through June 30, 2022, in an amount not to exceed \$31,000.00.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

23. Albany County Public Health to be the Sponsoring Agency of the Community Vaccine Incentive Program, this supports Resolution 2021-024, Supporting COVID-19 Vaccination Initiatives to Achieve a Vaccination Level of at Least 70% in Albany County.

MOTION by Ibarra to APPROVE Albany County Public Health to be the Sponsoring Agency of the Community Vaccine Incentive Program, this supports Resolution 2021-024, Supporting COVID-19 Vaccination Initiatives to Achieve a Vaccination Level of at Least 70% in Albany County.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

24. Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and Bennett Law Group, P.C. for Attorney Services to Participants in an amount not to exceed \$4,800.00 annually.

MOTION by Richardson to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and Bennett Law Group, P.C. for Attorney Services to Participants in an amount not to exceed \$4,800.00 annually.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED

25. Discuss Liaisons for the Urban Systems Advisory Committee

David Gertsch will talk with Karen Bowman and Jory Unverzagt to see of their interest in serving on this board. This will be brought back to the August 17, 2021 meeting.

26. Acknowledge Receipt of Letter of Resignation from Kristen Landreville from the Albany County Public Library Board and Direct the Clerk to Advertise the Vacancy.

MOTION by Ibarra to ACKNOWLEDGE RECEIPT of Letter of Resignation from Kristen Landreville from the Albany County Public Library Board and DIRECT the Clerk to Advertise the Vacancy.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

27. Salary increase for IT Director.

MOTION by Richardson to APPROVE Salary increase for IT Director to be paid from the Albany County Commissioner Budget.

Roll call showed Richardson, Ibarra and Gosar, Ave. MOTION CARRIED.

28. Partnership of Support for a National Endowment for the Arts Our Town Creative Placemaking Grant Application on behalf of Action Resources International. Highest ranking - letter of support and a letter of support for the commission.

MOTION by Ibarra to APPROVE Partnership of Support for a National Endowment for the Arts Our Town Creative Placemaking Grant Application on behalf of Action Resources International.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

29. Vouchers for July 2021.

MOTION by Ibarra to APPROVE Vouchers for July 2021 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** 7220 Commercial Cleaning, \$340.00, janitorial contract; Ace Hardware, \$169.97, supplies; Advanced Network Management, \$5,501.25, IT upgrades; Albany County Public Health, \$57.00, clinic costs; Albany County Treasurer, \$11,462.73, indirect costs & grant admin; Albany County Weed & Pest, \$1,072.49, insect grant; ArcaSearch, \$2,944.75, e-commerce; Big Laramie Mosquito Control, \$25,247.29, insect grant; Black Hills Energy, \$1,342.50, utilities; Blue360 Media, \$83.75, law book; C&W Truck and Trailer, \$141.07, repairs; Cathedral Home for Children, \$12,855.00, diversion program; Tracey Causey, \$100.00, investigation; Central Restaurant Products, \$143.18, supplies; Charter Communications, \$265.95, internet; City of Laramie, \$7,091.38, utilities; Colleen Coogan, \$18.40, mileage; Cowboy Supply House, \$465.11, supplies; CPS, \$150.00, monthly monitoring; Fat Boys Tire, \$61.00, tires; Johnna French, \$56.92, mileage; Greater Wyoming BBBS, \$3,480.69, TANF/CPI; Bethany Hernandez, \$331.77, mileage; Jo-Ed Produce, \$539.50, boarding of prisoners; Johnny Johnson, \$875.00, janitorial contract; KP's Electric Motor Service, \$187.95, repairs; Laramie GM Auto, \$4,931.37, vehicle maintenance; Laramie Newspapers, \$405.00, advertising; Laramie Public Art Coalition, \$579.99, art plan; Laramie Tire Factory, \$847.56, tires; Laramie's Basecamp, \$2,324.53, supplies; Susan Lawler, \$108.97, reimbursement; Lewan & Associates, \$1,711.72, copier lease; Little Laramie Mosquito Control, \$13,404.55, insect grant; Andrew Maue, \$2,468.03, fire travel; McGee Company, \$92.19, repairs; McKesson Medical Surgical, \$123.99, supplies; Meadow Gold Diary, \$328.37, boarding of prisoners; Mechanical Systems, \$90,440.84, lock project; Leonard Medoff, \$1,050.00, contract services; MHC Kenworth, \$107.99, supplies; Mountain West Telephone, \$603.40, metro-ethernet; My Medic, \$2,400.00, first aid kits; Napa Auto, \$310.24, supplies; Claire Naylor, \$43.69, mileage; NMS Labs, \$1,381.00, toxicology; Office Ally, \$35.45, claims; Peak Wellness Center, \$75.00, treatment; Pinyon Environmental, \$2,493.27, research; Plainsman Printing, \$871.07, binders; Proforce Law Enforcement, \$2,045.00, equipment; Rock Creek Mosquito Control, \$2,371.61, insect grant; Rocky Mountain Power, \$810.99, utilities; SHI International Corp, \$64,476.00, SOS system; Shred It USA, \$362.59, document destruction; Star Awards, \$56.55, name plates; State of

Wyoming, \$16.34, RIS system; Joe Teeter, \$490.00, CPR training; The Home Depot, \$191.26, supplies: The Master's Touch, \$1,574.63, MVR cards; The Plumbing Company, \$60.66, repairs; Town of Rock River, \$2,190.82, \$118.00, insect grant & utilities; Trihydro, \$251.75, building demo oversight; Union Telephone, \$45.49, telephones; US Bank Equipment Finance, \$5,819.74, copier lease; US Food Service, \$2,315.55, boarding of prisoners; Verizon, \$2,071.97, telephones; Voltech Electric, \$3,150.00, contract services; Wainscott Consulting. \$70.00, grant writing; Western Waterworks, \$110.00, salt; Wheatland Rural Electric, \$204.22, utilities; James A Wilkerson, \$2,500.00, autopsies; WY Department of Health, \$28,038.23, health contract; Wyoming Disposal Systems, \$72.27, utilities; Wyoming Legal Group, \$54.00, court appointed attorney; Y2 Consultants, \$1,853.00, natural resources; First Interstate Bank: \$510.51, office supplies; \$424.97, office supplies; \$372.87, travel & printing: \$114.61, supplies; \$2,690.66, office equipment; \$382.94, office supplies & meetings; \$50.89, chair; \$328.61, program supplies; \$4,225.60, conference flights; \$447.65, travel expense; \$246.34, supplies & postage; \$146.23, working meals; \$427.82, fuel; \$3.69, postage; \$1,174.27, supplies & storage; \$16.13, fuel; \$178.73, fuel & meals; \$2,032.25, supplies & lodging; \$94.68, equipment; \$279.99, equipment; \$8.68, supplies; \$17.79, postage; \$26.98, cards; \$13.31, parts; \$387.02, fuel & parts; \$50.34, supplies; \$402.90, office supplies: TOTAL EXPENDITURES: \$338,500.00

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

- 30. Executive Session pursuant to W.S. §16-4-405(a)(iii).
- 31. Go Into Executive Session.

MOTION by Richardson to GO INTO Executive Session pursuant to W.S. §16-4-405(a)(iii) at 12:32 p.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

32. Return to Regular Session.

MOTION by Richardson to RETURN to Regular Session at 1:19 p.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

- 33. Action, if needed, regarding Executive Session. None.
- 34. Adjourn.

The August 3, 2021, Regular Meeting was adjourned at 1:19 p.m.

BOARD OF COUNTY COMMISSIONERS

/s/ Pete Gosar, Chairperson

ATTEST:

Jackie R. Gonzales, County Clerk