

Final Budget

ALBANY COUNTY FIRE DISTRICT #1	
<small>Budget Hearing Information</small>	
P.O. BOX 2440	Location: 4387 N 3RD ST, LARAMIE, WY 82072
LARAMIE, WY 82073	Date: 7/17/2019
(307) 752-6911	Time: 5:00PM
Albany County	Budget Prepared by: TERI PIPER

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The attached 2019 budget for Albany County Fire District #1 includes these important features.

Federal Fire Pay (R-2.4) income figure was not included in this year's budget. We usually amend the budget after fire season has ended and all numbers are final for the fiscal year, and plan to do so if we have any crews be called out. We have done the same for the expenses associated with the varying fire season. These accounts are Fire Wages (E-7.1), POV (E-10.2), FICA Taxes (E-15.1), and Worker's Comp (E-15.2).

We have developed another option for new developers called the Hauled Water Program (R-3.2). These funds are being used for the purchase of new engines to haul water. This amount will vary each year and will be amended if needed. This year's amount is based on what we hope this option will bring in.

Federal Grants (R-4.2) is based on the grants known currently that have been awarded. \$600,000 was awarded for the building of a new station, with \$200,000 being funded by ACFD#1, for a total of \$800,000 (E-1.5). \$99,000 was awarded for the purchase of new radios (E-1.6) and \$30,000 was awarded for SCBA bottles (E-1.7).

Mitigation Efforts (E-10.4) is a new program this year conducted by the Albany County Fire Warden. This is a program for the local community to call and set up a day and time to do controlled burn in the county with volunteer fire fighters on site for consultation and possible incident response.

PPE (E-9.1) and Equipment (E-9.2) were separated this year into two categories instead of one. The same amount was budgeted this year between the two account as the previous year as one category.

The Tire Replacement Project and the Tank Repair Project in E-12.5 section were completed in 2018 and 2019.

S-B RESERVE DESCRIPTION

NO RESERVES ARE PLANNED AT THIS TIME

S-C

Names of Board Members	Date of End of Term	
ART SIGEL	12/31/21	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> NO
JOSEPH WITT	12/31/20	
JON ESSLEY	12/31/20	
		If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?
 ON OUR WEBSITE, WWW.ALBANYCOUNTYFD1.COM

How and where are the notices of meeting posted for the public?
 LARAMIE BOOMERANG, ALL DEPARTMENT OFFICERS, COUNT CLERK, AND OUR DISTRICT WEBSITE

Where are the public meetings held?
 4387 NORTH 3RD STREET, LARAMIE, WY 82072

FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,269,214	\$1,077,010	\$1,590,545	\$1,590,545
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$2,073,723	\$2,180,468	\$1,895,183	\$1,895,183
S-5	<i>Amount requested from County Commissioners</i>	\$519,159	\$537,511	\$550,000	\$550,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$1,800	\$26,100	\$20,000	\$20,000
S-8	Tax levy (From the County Treasurer)	\$519,159	\$537,511	\$550,000	\$550,000
S-9	Government Support	\$586,110	\$662,577	\$0	\$0
S-10	Grants	\$36,301	\$26,259	\$729,000	\$729,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$6,324	\$3,993	\$650	\$650
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$1,149,695	\$1,256,439	\$1,299,650	\$1,299,650

FY 7/1/19-6/30/20 ALBANY COUNTY FIRE DISTRICT #1

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$168,026	\$0	\$1,006,000	\$1,006,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$60,181	\$80,320	\$71,700	\$71,700
S-18	Operations	\$945,927	\$896,560	\$450,295	\$450,295
S-19	Indirect Costs	\$95,080	\$100,130	\$62,550	\$62,550
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,269,214	\$1,077,010	\$1,590,545	\$1,590,545

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$924,028	\$924,028	\$595,533	\$595,533

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

a _____
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. BOX 2440
LARAMIE, WY 82073

PREPARED BY: TERI PIPER

DISTRICT PHONE: (307) 752-6911

Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2020

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$519,159	\$537,511	\$550,000	\$550,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>Federal Fire Pay</u>	\$586,110	\$662,577		
R-2.5	Total Government Support	\$586,110	\$662,577	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$1,800	\$26,100	\$20,000	\$20,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$1,800	\$26,100	\$20,000	\$20,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$34,346	\$25,207	\$729,000	\$729,000
R-4.3	Grants from State Agencies	\$1,955	\$1,052		
R-4.4	Total Grants	\$36,301	\$26,259	\$729,000	\$729,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$519	\$873	\$650	\$650
R-5.2	Other: Specify <u>Sales of Assets</u>	\$5,805	\$3,120		
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$6,324	\$3,993	\$650	\$650
R-5.5	Total Forecasted Revenue	\$630,535	\$718,929	\$749,650	\$749,650
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$347			
E-1.2	Vehicles	\$79,095		\$70,000	\$70,000
E-1.3	Office Equipment	\$286			
E-1.4	Other (Specify)				
E-1.5	<u>New Stations/Upgrades</u>	\$84,655		\$800,000	\$800,000
E-1.6	<u>Radio Replacement</u>	\$3,543		\$106,000	\$106,000
E-1.7	see additional details	\$100		\$30,000	\$30,000
E-1.8	TOTAL CAPITAL OUTLAY	\$168,026	\$0	\$1,006,000	\$1,006,000

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$15,499	\$16,051	\$16,400	\$16,400
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Fire Pay Paperwork</u>	\$263			
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage		\$553	\$1,000	\$1,000
E-3.3	Other (Specify)				
E-3.4	<u>Election Costs</u>		\$739		
E-3.5	<u>Advertising/Promotion</u>	\$3,225	\$250		
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$12,711	\$29,742	\$20,000	\$20,000
E-4.2	Accounting/Auditing	\$8,000	\$8,200	\$8,400	\$8,400
E-4.3	Other (Specify)				
E-4.4	<u>Bookkeeping</u>	\$16,133	\$21,207	\$20,000	\$20,000
E-4.5	<u>Prof. Services</u>			\$5,000	\$5,000
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$3,896	\$3,103	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations	\$73	\$133	\$100	\$100
E-5.5	Other (Specify)				
E-5.6	<u>Bank Service Charges</u>	\$381	\$343	\$300	\$300
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$60,181	\$80,320	\$71,700	\$71,700

Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2020

OPERATIONS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$350,674	\$381,848		
E-7.2	Service Contracts			\$493		
E-7.3	Other (Specify)					
E-7.4	Response Incentive			\$555	\$1,000	\$1,000
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage		\$248	\$89		
E-8.2	Other (Specify)					
E-8.3	Fuel		\$22,372	\$24,987	\$25,000	\$25,000
E-8.4	Per Diem		\$1,766	\$3,093	\$5,000	\$5,000
E-8.5						
E-9	Operating supplies (List)					
E-9.1	PPE		\$111,259	\$140,658	\$60,000	\$60,000
E-9.2	Equipment				\$40,000	\$40,000
E-9.3	Supplies - General			\$126		
E-9.4						
E-9.5						
E-10	Program Services (List)					
E-10.1	Training		\$18,698	\$30,206	\$25,000	\$25,000
E-10.2	Federal Fire POV		\$7,313	\$10,156		
E-10.3	Federal Fire Equipment		\$99,952			
E-10.4	Mitigation Efforts (CFW)				\$15,000	\$15,000
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	City of Laramie		\$118,320	\$118,320	\$121,000	\$121,000
E-11.2	Emergency Reporting		\$2,846	\$4,768	\$2,000	\$2,000
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Dues & Subscriptions		\$265	\$150	\$175	\$175
E-12.2	Meeting Legal Ads		\$390	\$1,407	\$1,500	\$1,500
E-12.3	PO Box Rentals		\$128	\$136	\$110	\$110
E-12.4	Safety Deposit Box		\$20	\$30	\$30	\$30
E-12.5	see additional details		\$211,676	\$179,539	\$154,480	\$154,480
E-13	TOTAL OPERATIONS		\$945,927	\$896,560	\$450,295	\$450,295

Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2020

INDIRECT COSTS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	\$3,049	\$5,250	\$5,250	\$5,250
E-14.2	Buildings and vehicles	\$14,917	\$15,382	\$15,500	\$15,500
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Fire Suppression Account</u>	\$7,642	\$7,804	\$8,000	\$8,000
E-14.6	<u>Surety Bond</u>	\$581	\$701	\$900	\$900
E-14.7	see additional details	\$4,950	\$5,396	\$5,400	\$5,400
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$26,947	\$29,749	\$2,500	\$2,500
E-15.2	Workers Compensation	\$33,678	\$29,219	\$18,000	\$18,000
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$3,315	\$6,630	\$7,000	\$7,000
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$95,080	\$100,130	\$62,550	\$62,550

DEBT SERVICE BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Final Budget

ALBANY COUNTY FIRE DISTRICT #1
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2020 _____

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$673,475	\$673,475	\$293,791	\$293,791
C-1.2	Savings and Investments Account Balance	\$250,553	\$250,553	\$301,742	\$301,742
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$924,028	\$924,028	\$595,533	\$595,533
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$108,633	\$108,633		
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$108,633	\$108,633	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$815,396	\$815,396	\$595,533	\$595,533

SINKING & DEBT SERVICE FUNDS

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

