

Final Budget

Laramie Rivers Conservation District	
Budget Hearing Information	
5015 Stone Rd	Location: 5015 Stone Rd
Laramie, WY 82070	Date:
307-721-0072	Time:
Albany	Budget Prepared by: Tony Hoch

S-1 BUDGET MESSAGE W.S. 16-4-104(d)

The Final '16-'17 Budget of the Laramie Rivers Conservation District was approved at the July 20, 2016 Budget Hearing, which was advertized July 13, 2016 in the legal notices of the Laramie Boomerang newspaper. The Final budget is very close to the final budget with only a few significant changes: 1) cash on hand was changed to reflect actual account balances on July 1; 2) a \$24,500 education grant was secured since the Proposed budget and added to revenue and the corresponding expenditure line; and \$200,000 was taken from Capital Outlay and put into a newly created Reserve Account.

FINAL BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$526,448	\$520,595	\$1,304,166	\$1,140,000
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$0	\$0	\$0	\$200,000
S-4 Total General Fund and Forecasted Revenues	\$990,255	\$1,339,536	\$1,304,166	\$1,340,001
S-5 Amount requested from County Commissioners	\$464,305	\$475,000	\$470,773	\$485,469
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-7 Operating Revenues	\$27,142	\$30,000	\$30,000	\$26,000
S-8 Tax levy (From the County Treasurer)	\$464,305	\$475,000	\$470,773	\$485,469
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$43,662	\$224,807	\$227,955	\$235,955
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$29,030	\$1,577	\$3,000	\$27,000
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$564,139	\$731,384	\$731,728	\$774,424

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-15	Capital Outlay	\$1,191	\$2,450	\$494,694	\$291,323
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$248,431	\$262,279	\$264,391	\$264,891
S-18	Operations	\$161,533	\$134,725	\$451,875	\$490,830
S-19	Indirect Costs	\$115,293	\$121,141	\$93,206	\$92,956
S-20	Total Expenditures	\$526,448	\$520,595	\$1,304,166	\$1,140,000

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$426,117	\$608,153	\$572,438	\$565,577

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$200,000
	Total to be added (a+b+c)	\$0	\$0	\$0	\$200,000
S-31	Subtotal	\$0	\$0	\$0	\$200,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$200,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 5015 Stone Rd
Laramie, WY 82070

PREPARED BY: Tony Hoch

DISTRICT PHONE: 307-721-0072

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division



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Laramie Rivers Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$464,305	\$475,000	\$470,773	\$485,469
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$27,142	\$30,000	\$30,000	\$26,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$27,142	\$30,000	\$30,000	\$26,000
R-4	Grants				
R-4.1	Direct Federal Grants	\$7,000	\$200,000	\$200,000	\$200,000
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$36,662	\$24,807	\$27,955	\$35,955
R-4.4	Total Grants	\$43,662	\$224,807	\$227,955	\$235,955
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$919	\$1,100	\$1,500	\$1,500
R-5.2	Other: Specify Misc. receipt	\$28,110	\$477	\$1,500	\$25,500
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$29,030	\$1,577	\$3,000	\$27,000
R-5.5	Total Forecasted Revenue	\$99,834	\$256,384	\$260,955	\$288,955
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$0	\$0	\$90,000	\$90,000
E-1.3	Office Equipment	\$973	\$2,250	\$2,000	\$2,000
E-1.4	Other (Specify)				
E-1.5	<u>Farm/Field equipment</u>	\$218	\$200	\$4,000	\$4,000
E-1.6	<u>New Building Fund</u>	\$0	\$0	\$398,694	\$195,323
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$1,191	\$2,450	\$494,694	\$291,323

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$66,081	\$68,725	\$68,724	\$68,724
E-2.2	Secretary				
E-2.3	Clerical	\$35,649	\$38,502	\$38,501	\$38,501
E-2.4	Other (Specify)				
E-2.5	<u>Education Specialist</u>	\$46,699	\$48,567	\$48,567	\$48,567
E-2.6	<u>Resource Specialist</u>	\$45,624	\$47,449	\$47,449	\$47,449
E-2.7	see additional details	\$6,215	\$6,357	\$6,500	\$6,500
E-3	Board Expenses				
E-3.1	Travel	\$4,154	\$3,300	\$5,000	\$3,000
E-3.2	Mileage	\$1,704	\$1,000	\$1,500	\$1,500
E-3.3	Other (Specify)				
E-3.4	<u>Training</u>	\$3,122	\$2,200	\$3,500	\$4,000
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$10,384	\$14,300	\$12,000	\$14,000
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,983	\$5,300	\$4,000	\$4,000
E-5.2	Office equipment, rent & repair	\$1,144	\$1,225	\$1,950	\$1,950
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Postage</u>	\$1,297	\$1,200	\$1,500	\$1,500
E-5.7	<u>Subscriptions/dues</u>	\$12,826	\$13,155	\$14,000	\$14,000
E-5.8	see additional details	\$8,548	\$11,000	\$11,200	\$11,200
E-6	TOTAL ADMINISTRATION	\$248,431	\$262,279	\$264,391	\$264,891

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OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$8,136	\$9,600	\$9,600	\$12,480
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage		\$0	\$500	\$500	\$500
E-8.2	Other (Specify)					
E-8.3	Maint. Trucks/Equipment		\$2,608	\$2,500	\$8,000	\$8,000
E-8.4	Fuel		\$3,648	\$2,500	\$7,500	\$3,000
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Educational Material		\$8,009	\$7,000	\$12,000	\$12,000
E-9.2	Educational Grant Proj.		\$8,181	\$3,500	\$20,000	\$26,500
E-9.3	Comm. Gardens		\$1,223	\$1,000	\$2,000	\$2,000
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Tree Program		\$17,270	\$16,000	\$20,500	\$20,500
E-10.2	Regular Cost Share		\$16,167	\$18,000	\$25,000	\$25,000
E-10.3	Rural Cost Share		\$20,368	\$12,500	\$35,000	\$35,000
E-10.4	Locally Led Conserv.		\$9,292	\$5,000	\$8,500	\$10,000
E-10.5	see additional details				\$5,000	\$3,500
E-11	Contractual Arrangements (List)					
E-11.1	Office Rent		\$23,575	\$23,575	\$23,575	
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Wildlife projects		\$21,558	\$17,500	\$17,000	\$25,000
E-12.2	North Cedar Property		\$0	\$9,000	\$250,000	\$300,000
E-12.3	USFWS: Safe Harbor		\$12,000	\$0	\$0	
E-12.4	Water Quality: Monitoring		\$3,791	\$500	\$500	\$500
E-12.5	see additional details		\$5,706	\$6,050	\$7,200	\$6,850
E-13	TOTAL OPERATIONS		\$161,533	\$134,725	\$451,875	\$490,830

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INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$2,899	\$3,100	\$3,300	\$3,300
E-14.2	Buildings and vehicles		\$3,390	\$2,700	\$3,750	\$3,500
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	Bonds		\$1,578	\$1,650	\$2,000	\$2,000
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$46,610	\$52,094	\$24,616	\$24,616
E-15.2	Workers Compensation		\$5,716	\$5,522	\$5,716	\$5,716
E-15.3	Unemployment Taxes		\$330	\$275	\$1,000	\$1,000
E-15.4	Retirement		\$24,025	\$25,300	\$24,024	\$24,024
E-15.5	Health Insurance		\$28,800	\$28,800	\$28,800	\$28,800
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses		\$1,945	\$1,700	\$0	
E-17	TOTAL INDIRECT COSTS		\$115,293	\$121,141	\$93,206	\$92,956

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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 NAME OF DISTRICT/BOARD

FYE 6/30/2017

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$103,777	\$90,000	\$54,285	\$47,286
C-1.2	Savings and Investments Account Balance	\$155,070	\$350,315	\$350,315	\$350,419
C-1.3	General Fund CD Balance	\$167,270	\$167,838	\$167,838	\$167,871
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$200,000
C-1.6	Total Estimated Cash and Investments on Hand	\$426,117	\$608,153	\$572,438	\$765,577
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$200,000
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$200,000
C-2.4	Estimated Non-Restricted Funds Available	\$426,117	\$608,153	\$572,438	\$565,577

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)				
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Account (Line 3 - Line 5)	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)				
C-4.1	Beginning Balance in Reserve Account (end of previous year)				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)				
C-5.1	Beginning Balance in Reserve Account (end of previous year)				
C-5.2	<i>Date of Reserve Approval in Minutes:</i> 21-Jun-16				
C-5.3	Amount to be added to the reserve				\$200,000
C-5.4	<i>Date of Reserve Approval in Minutes:</i> 21-Jun-16				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$200,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$200,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0